

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities & Environment		
Contact person:	V Nunns	Telephone number: 0113 3786002	
Subject²:	Contract Award for Supply and Occasional Installation of Fixed Outdoor Playground Equipment – Further Competition from ESPO Framework 115		
Decision details³:	<p>The Chief Officer for Parks and Countryside noted the content of this report and approved the award of the following contract. Following the competition against Lot 2 of the Eastern Shires Purchasing Organisation’s (ESPO) Framework Agreement (115) the intention is to award a single supplier for the supply and occasional installation of Outdoor Playground Equipment for the period of 1 year (31st March 2021 – 31st of March 2022) with the option of a further 3 x 12 month extensions to Kompan Ltd. The estimated annual value of the contract is £150,000 based on their schedule of rates.</p>		
	<p>1.1 The former process of purchasing fixed play equipment the Dynamic Purchasing System (DPS) ended over two years ago.</p> <p>1.2 Since that time the service has been looking at various methods that will allow them to procure fixed play equipment in order to comply with CPR 18.6</p> <p>1.3 After much debate and investigation the service decided that the best option was to conduct a further competition against Lot 2 of the Eastern Shires Purchasing Organisation’s (ESPO) Framework</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Agreement (115) with the intention of awarding to a single supplier for the Supply and Occasional Installation of Outdoor Playground Equipment.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Options included Extending the DPS Establishing our own Framework for procurement of play</p> <p>The DPS option was rejected as we felt it was too complicated and a drain on resources The framework was rejected – given there is an existing framework in place (ESPO) and that using this option had not yet been explored.</p>
Affected wards:	City wide
Details of consultation undertaken⁴:	Executive Member Cllr M Rafique
	Ward Councillors
	Others
Implementation	Officer accountable, P Staniforth – Technical manager and proposed timescales for implementation 1 st of March 2021 – until 31 st of March 2022 with the possible extension of up to 3 yrs over 3 twelve month extensions
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision In order to take advantage of the existing ESPO contract which expires on the 31 st of March 2021 we need to start the contract before the end of March	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ S Flesher	
	Signature 	Date 12 th March 2021

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.